

**Concluding Action Memorandum  
7<sup>th</sup> Cycle Program Review  
San Francisco State University**

*Department of Sociology*

*College of Health and Social Sciences*

**Spring 2018**

This memorandum is based upon the Academic Program Review Committee (APRC) process, grounded in the following source materials:

1. Department of Sociology Self-Study, *June 5, 2017; revised January 31, 2018*
2. Report of the External Review Report, *March 1-2, 2018*
3. Department response to the External Review Report, *March 28, 2018*
4. College Dean response to documents, *April 27, 2018*
5. Responses to APRC questions, *May 3, 2018*

These responses were used to construct an integrated review of the program's strengths, accomplishments, challenges and plans for future action.

**Provost's Statement**

The program review process should serve as a basis for strategic planning, including curricular changes, development of new courses, hiring plans, resource requests, and space allocation. Future proposals that affect any of these aspects of the program/department should refer to program review documents, including this concluding action memo.

Commendations

The APRC commends the Department of Sociology for:

1. A strong curriculum which is rigorous, cutting edge, and offers student research opportunities in both qualitative and quantitative sociology, as well as coursework addressing both contemporary and classical sociology theory.
2. High impact teaching processes that align core courses around shared teaching goals.
3. Effective faculty hiring allowing for research in both transnational and local analyses of social issues and contemporary areas of sociological research.
4. An interdisciplinary focus on how to conceptualize the Sexuality Studies MA within the department.
5. A commitment to teaching, mentoring and providing a supportive environment for faculty.

Recommendations

Based on the outcome of the program review, the Department of Sociology is advised to take the following actions:

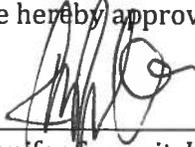
1. Assess the data provided for the 7<sup>th</sup> cycle, to create a 5-year plan in preparation for reporting back to APRC in 2 years, as required by the 7<sup>th</sup> cycle handbook.
2. Develop strategies regarding the end of impaction for delivering the core curriculum and advising, including an assessment of faculty workload and hiring needs.
3. Identify and address barriers to student success for Sociology majors.
4. Implement further high impact teaching practices to complement the undergraduate research requirements.
5. Develop methods for the further integration of shared governance and organization of Sociology with Sexuality Studies, keeping in mind the curricular distinction between the two.

CAM Follow-up Report

Two years after the CAM signing, the program submits a follow-up report to APRC outlining the steps taken to implement the CAM provisions. Subsequent follow-up reports can be requested by APRC.

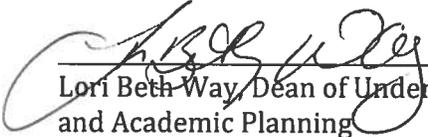
Authorization

We hereby approve this concluding action memorandum:

  
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Jennifer Summit, University Provost  
and Vice President for Academic Affairs

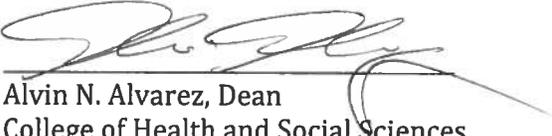
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Lori Beth Way, Dean of Undergraduate Education  
and Academic Planning

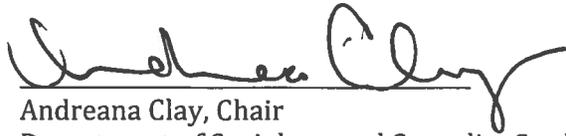
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Alvin N. Alvarez, Dean  
College of Health and Social Sciences

Date

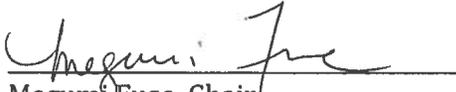
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Andreea Clay, Chair  
Department of Sociology and Sexuality Studies

10-31-18

Date



Megumi Fuse, Chair  
Academic Program Review Committee

10-31-18

Date