

**Concluding Action Memorandum
7th Cycle Program Review
San Francisco State University**

Department of Speech, Language and Hearing Sciences

(formerly part of Department of Special Education and Communicative Disorders)

Graduate College of Education

Spring 2018

This memorandum is based upon the Academic Program Review Committee (APRC) process, grounded in the following source materials:

1. Communicative Disorders Self-Study, February 4, 2016
2. Report of the External Review, October 17-18, 2016
3. Department response to the External Review Report, January 25, 2017
4. 7th Cycle Review Short Report, October 17, 2017
5. Responses to APRC questions, January 2018

These responses were used to construct an integrated review of the program's strengths, accomplishments, challenges and plans for future action.

Provost's Statement

The program review process should serve as a basis for strategic planning, including curricular changes, development of new courses, hiring plans, resource requests, and space allocation. Future proposals that affect any of these aspects of the program/department should refer to program review documents, including this concluding action memo.

Commendations

The APRC commends the Department of Communicative Disorders for:

1. Earning the Teagle curriculum redesign grant and successfully utilizing the resources to engage faculty in examining the curriculum and to suggest meaningful change.
2. Completing the strategic and extensive work to restructure the program which resulted in conversion of the degree from a Bachelor of Arts to a Bachelor of Science degree in June of 2016.
3. Facilitating a variety of community-wide events each academic year including CEU events, mentor dinners, and annual retreats.
4. Providing coordinated advising for at-risk students through the Learning Outcome Verification System (LOV).

5. Creating the CD 300 course (Human Communicative Disorders) to improve communication with students and to expose students in a lower division course with information about the full range of Communicative Disorder potential career paths.
6. Developing an ePortfolio experience as part of the CD 656GW course (Diagnosis of Communicative Disorders).

Recommendations

Based on the outcome of the program review, the Department of Communicative Disorders is advised to take the following actions:

List of recommendations

1. Develop additional ways to engage freshman and sophomore students in the department.
2. Develop a plan with clear steps to address students' lack of familiarity with the major at the outset of their program of study, including transfer students.
3. Determine a strategy to increase the reported decline in graduate applications given the large number of applicants and the shortage of speech-language professionals in all work settings including education. In this planning, consider a variety of factors (including but not limited to): the appropriate number of students in a graduate cohort (or the appropriate number of cohorts), alternate ways to determine student ability to successfully complete the revised curricula requirements, and additional ways to engage students in the department earlier than their junior year.
4. Determine ways (in addition to CD 300) to connect with students about which courses to enroll in, the full range of career options, mentorships, and opportunities for volunteering or internships.
5. Identify a proactive method to provide effective, targeted support services to achieve educational equity to help eliminate barriers to undergraduate student graduation.

CAM Follow-up Report

Two years after the CAM signing, the program submits a follow-up report to APRC outlining the steps taken to implement the CAM provisions. Subsequent follow-up reports can be requested by APRC.

Authorization

We hereby approve this concluding action memorandum:



Jennifer Summit, University Provost
and Vice President for Academic Affairs

12/19/18

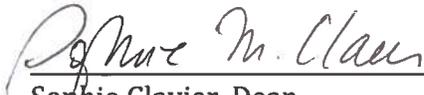
Date



Lori Beth Way, Dean of Undergraduate Education
and Academic Planning

12/19/18

Date



Sophie Clavier, Dean
Graduate Studies

12/19/2018

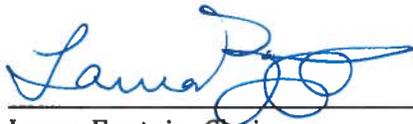
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Cynthia Grutzik, Dean
Graduate College of Education

12/19/18

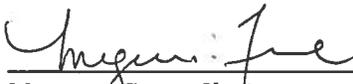
Date



Laura Epstein, Chair
Department of Speech, Language and Hearing Sciences

12/19/18

Date



Megumi Fuse, Chair
Academic Program Review Committee

12/19/18

Date