

**Concluding Action Memorandum
7th Cycle Program Review
San Francisco State University**

School of Art

College of Liberal and Creative Arts

Spring 2018

This memorandum is based upon the Academic Program Review Committee (APRC) process, grounded in the following source materials:

1. School of Art Self-Study, April, 2015
2. External Review Report, May 2015
3. School of Art response to the External Review Report, April 2016
4. 7th Cycle Review Short Report, April 2017
5. Responses to APRC questions, May 2018

These responses were used to construct an integrated review of the program's strengths, accomplishments, challenges and plans for future action.

Provost's Statement

The program review process should serve as a basis for strategic planning, including curricular changes, development of new courses, hiring plans, resource requests, and space allocation. Future proposals that affect any of these aspects of the program/department should refer to program review documents, including this concluding action memo.

Commendations

The APRC commends the School or Art for:

1. Swift response to accreditation concerns, with the restructuring of the program into two distinct majors.
2. Significant curriculum redesign after award of the Teagle Grant, leading to restructuring the majors, and development of new set of PLOs.
3. Dedication of the faculty in creating a culture of assessment that informs programmatic changes.
4. Improvements to space, including safety and efficiency and compliance with external reviewer recommendations.

Recommendations

Based on the outcome of the program review, the School of Art is advised to take the following actions:

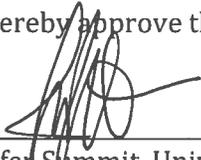
1. Continue discussions in the department and in consultation with the Dean about whether Art 300 could serve as a single gateway course, accessible to both sophomores and juniors, for the two Art majors and minors. Work to ensure that this course enhances students' understanding of program learning goals.
2. Continue assessment of the new advising mechanisms that have been put in place in recent years.
3. Given declining graduate enrollment for the MFA, review the admissions process for admitting students.
4. The efforts to increase graduate student recruitment seem resource intensive. We recommend you refine graduate student recruitment strategies and goals. Establish recruitment success indicators and track effectiveness of efforts, with the goal of reducing the workload of faculty in these recruiting efforts.
5. Assess and document the effectiveness of the new MFA writing course designed to improve student writing.
6. Create a strategy to increase the diversity of faculty hires based on the Provost's new inclusion plan for faculty hiring.
7. Coordinate with the Dean in creating a plan for acquiring instructional equipment.

CAM Follow-up Report

Two years after the CAM signing, the program submits a follow-up report to APRC outlining the steps taken to implement the CAM provisions. Subsequent follow-up reports can be requested by APRC.

Authorization

We hereby approve this concluding action memorandum:



Jennifer Summit, University Provost
and Vice President for Academic Affairs

5/13/19

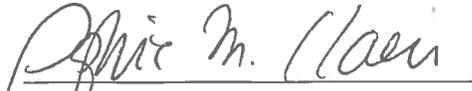
Date



Lori Beth Way, Dean of Undergraduate Education
and Academic Planning

5/13/19

Date



Sophie Clavier, Dean
Graduate Studies

5/13/2019

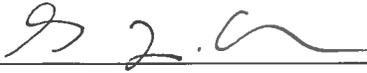
Date



Andrew Harris, Dean
College of Liberal and Creative Arts

5/13/19

Date



Gwen Allen, Director
School of Art

5/13/19

Date



Fang-yu Chou, HSS Representative
Academic Program Review Committee

5/13/2019

Date



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STATE UNIVERSITY**

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TO: Lori Beth Way

CC: Andrew Harris, Dean, College of Liberal and Creative Arts

FROM: Gwen Allen, Director, School of Art

DATE: May 16, 2019

RE: Correction to the Seventh Cycle Program Review Narrative, April 2018

I want to submit a correction to the Seventh Cycle Program Review Narrative for the School of Art, submitted in April 2018. On page 5, the enrollment numbers cited (“731 to 829 including double majors and minors during Fall 17-Spring 18”) is incorrect. The number of majors actually declined from 438 to 383 during that period, though it went back up to 432 in Fall 2018 and is currently 482.