

**Concluding Action Memorandum
7th Cycle Program Review
San Francisco State University**

American Studies Program

College of Liberal and Creative Arts

Spring 2018

This memorandum is based upon the Academic Program Review Committee (APRC) process, grounded in the following source materials:

1. American Studies Self-Study, *June 2017*
2. Report of the External Review Report, *November 2017*
3. Department response to the External Review Report, *January 2018*
4. College Dean response to documents, *February 2018*
5. Responses to APRC questions, *February 2018*

These responses were used to construct an integrated review of the program's strengths, accomplishments, challenges and plans for future action.

Provost's Statement

The program review process should serve as a basis for strategic planning, including curricular changes, development of new courses, hiring plans, resource requests, and space allocation. Future proposals that affect any of these aspects of the program/department should refer to program review documents, including this concluding action memo.

Commendations

The APRC commends the American Studies Program for:

1. Program's resilience and commitment to interdisciplinarity, given the lack of dedicated resources.
2. Current faculty for their excellent scholarship, teaching, and their commitment to interdisciplinary pedagogy and "outward-facing orientation".
3. The passion and commitment that faculty have demonstrated for the program and the students, through teaching, research and advising.
4. The opportunity to study U.S.-focused curriculum across disciplines in a largely self-designed major, through personalized attention to each student.
5. Revising AMST 300 as a GWAR course and developing course learning outcomes.

Recommendations

Based on the outcome of the program review, the American Studies Program is advised to take the following actions:

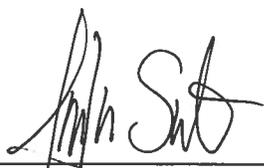
1. Develop a strategic plan for program governance and structural revision that enhances interdisciplinary interactions, in coordination with the Dean.
2. Increase visibility of American Studies through updating the website with a new mission statement, faculty and career information and other information to introduce students to American Studies.
3. Work with the Dean and with departments associated with AMST to develop fundraising/funding options to sustain initiatives such as a speaker series, and interactions with student interns and alumni.
4. Discuss with the Dean ways of supporting faculty dedicated to the program.
5. Initiate a system to collect and track data for job placements, alumni activities, student feedback, etc. and use this information to develop strategies for promoting the program.

CAM Follow-up Report

Two years after the CAM signing, the program submits a follow-up report to APRC outlining the steps taken to implement the CAM provisions. Subsequent follow-up reports can be requested by APRC.

Authorization

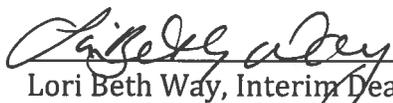
We hereby approve this concluding action memorandum:



Jennifer Summit, University Provost
and Vice President for Academic Affairs

5/23/18

Date



Lori Beth Way, Interim Dean of Undergraduate Education
and Academic Planning

5/23/18

Date



Andrew Harris, Dean
College of Liberal and Creative Arts

5/23/18

Date



Cristina Ruotolo, Director
School of Humanities and Liberal Studies

5/23/18
Date



Megumi Fuse, Chair
Academic Program Review Committee

5/23/18
Date