DUEAP is not a catchy acronym. When our new division came together last year—from the union of two formerly separate divisions, Undergraduate Studies and Academic Planning and Development—we brainstormed possible new names that would capture our shared goals and identity. “Undergraduate Education and Academic Planning” stuck: it may not roll off the tongue, but it captures what we value and do.

We support student learning and curriculum across the university. Our areas and functions unite around one goal: to see San Francisco State’s students graduate with degrees and educational experiences of the highest possible quality.

As our name indicates, we have two sides. “Undergraduate Education” includes student-facing functions directed at undergraduates, like cross-campus advising and multi-disciplinary tutoring (through the UAC, CARP, and LAC); “Academic Planning” extends to both undergraduate and graduate programs and includes department and faculty-facing functions like curriculum development, accreditation, and student learning assessment. Most of our functions span both: General Education and Writing Across the Curriculum/Writing in the Disciplines (WAC/WID) develop curriculum for undergraduates across every major; Transfer Articulation and Early Assessment Program (EAP) work with faculty on campus and off to ease students’ transitions from high school and community college; Metro College Success Program and the Institute for Civic and Community Engagement engage students and faculty in high-impact teaching and learning experiences in and beyond the classroom. The “and” in our division’s name is a source of synergy and strength: when a visionary curriculum advances powerful student learning, transformative education happens.

Our focus in DUEAP is on the whole degree, the culmination of the university’s deepest academic values. As important as the major is, it represents only a portion—typically a half to a third—of an undergraduate’s total coursework. The 21st century college graduate needs skills and qualities of mind that come from every corner of the university, as our general education program insists. And many of our lower division students need extra guidance in finding the academic paths in which they can fulfill their distinct gifts. Ensuring the quality of the whole degree takes collaboration, and no one in our division works alone—whether working with faculty, colleges, students, staff, or community partners, we are energized by a shared vision of the highest possible academic achievement for all our students.

Together with you, we’re ready to take our educational mission to a new level.

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**Our Mission:** We are a division of students, faculty, staff and administrators working together as mindful advocates to support learning. We enhance undergraduates’ educational experiences and support their progress towards graduation through advising, tutoring, and other high-impact practices; we strengthen academic programs through curricular planning, development, and assessment; we sustain educational networks across divisions and disciplines, campuses and communities; and we hold the students we serve at the heart of our institutional mission.
Engaging Faculty

Teagle Curriculum Redesign Initiative

With funding from the Teagle Foundation’s “Faculty Planning and Curricular Coherence” Project, San Francisco State has launched a new initiative in faculty-led curriculum design. By establishing faculty communities of practice within and across the disciplines, this initiative aims to identify and share the questions and processes that lead to successful curricular change in academic programs.

Following a campus-wide call for proposals in the spring, a subcommittee of members from CRAC and APRC selected eight programs to launch the three-year initiative. On August 28 representatives from these programs met with curriculum specialist Amy Driscoll to develop plans for their curriculum redesign projects. Over the year ahead, faculty representatives of participating departments will join a campus-wide learning community to share and reflect on principles of successful curriculum redesign, while their departments develop and implement their plans.

There will be two more calls for proposals: the second in December, 2015, and the third in May, 2016. The project will culminate in a conference on faculty-led curriculum redesign in spring, 2017. Programs interested in submitting proposals should contact Trevor Getz (tgetz@sfsu.edu), Professor of History and Director of Special Programs, DUEAP and review program guidelines at: http://air.sfsu.edu/air/files/Guidelines.pdf. For more information see our web page: ueap.sfsu.edu/teagle

Faculty Data Fellows

With funding from the CSU Office of the Chancellor, this summer ten faculty members participated in a faculty learning community on the use of data to understand and improve student academic progress. Reviewing and analyzing campus and national data, they researched issues affecting student retention and graduation, including study skills, faculty development, course availability, and student work and financial aid. They will present their work at a convening on Wednesday, Dec. 2, 11:30 am – 1:30 pm, in the library Faculty Commons.

Our Tutors Support GWAR

The DUEAP tutoring services, CARP and the LAC, support students through all stages of their writing process. Through small group and individual tutoring, we help students understand readings, develop research papers, and become conversant in discipline-specific writing conventions. With ongoing outreach, we help students identify their needs and provide support crafted to promote progress.

We support GWAR faculty by collaborating on such topics as developing writing assignments, planning in-class peer response sessions, and supporting multilingual writers. We also offer in-class services such as workshops, including peer response workshops, and the GWAR Fellowship program, in which a tutor is embedded in the course.

Visit us on line: CARP - http://carp.sfsu.edu/
           LAC - http://lac.sfsu.edu/

Metro: A Success Story

Founded in 2007 as a partnership between SF State and CCSF, the Metro College Success Program redesigns the first two years of college. We serve first-generation and low-income students by building “academies” of up to 140 peers who share broad career goals. Metro’s engaging and relevant curriculum focuses on building math, writing and critical-thinking skills by harnessing students’ passion for learning and their altruistic drive to give back to their communities. As Christopher Mastache, a former Metro student and graduate from SF State, asserts, “Metro motivates me to create change within my community. What we learn in Metro motivates us to change for ourselves and for the future.” Visit us on line: http://metro.sfsu.edu

Metro nearly doubles the rate of four year graduation.

Metro students 23.6%
Underrepresented first time freshman 13.6%
ICCE Promotes Social Justice

Social justice seeks transformation of society at local, national, and global levels. The Institute for Civic and Community Engagement (ICCE) provides opportunities for San Francisco State University faculty and students to become aware of and address issues of social justice through community service learning and civic engagement. Through innovative courses, experiential learning, political engagement, participatory action research, and direct services, we partner the resources and expertise of the urban university with the knowledge and assets of diverse communities. Visit us at http://www.sfsu.edu/~icce

We work with the community - Several DUEAP units work in a variety of ways with community partners. For example, the Early Assistance Program works with area high schools and ICCE with nonprofits. Both the community and our students benefit from these relationships.

Articulation: What’s New?

Students transferring from California’s community colleges have a new degree option - the Associate Degree for Transfer – in more than 30 disciplines. The ADT requires both major preparation and completion of lower division General Education requirements. Approximately 500 ADT-holding students matriculated at SF State between Fall 2012 and Spring 2015. Our faculty have identified 68 distinct transfer pathways that begin with an ADT and lead to a specific undergraduate degree here.

The CSU has renovated its cross-campus enrollment program to target fully online courses offered at all campuses. Eligible students can enroll via their online portals for courses offered at other CSUs. This ease of access, along with increased articulation of courses to certain requirements at students’ home campuses, holds promise for students seeking options for timely graduation.

ASSIST (http://assist.org), California’s public repository of approved articulation agreements between the state’s three public postsecondary segments, is getting a much-needed upgrade this year. Making the transition to “ASSIST Next Generation” will require the site to “freeze” during Spring 2016 — current and archived agreements will be available, but no additions or revisions to the data will occur until the new site goes live in June 2016. Visit us at http://ugs.sfsu.edu/articulation

We employ students - Our various offices in DUEAP also employ students through paid positions and internship placement.

Although my internship has just begun, I am quickly gaining first-hand experience to a wealth of knowledge. An early lesson that I have been able to take away has been one of humility. I still have much to learn in my internship, I am grateful and I look forward to growing in the next eleven weeks.

– Kayla Tolentino, Health Education Major
Panetta Institute Congressional Internship

This is my first semester at SF State and as a transfer student, this city is new to me. I want to connect with the students who come into the tutoring center and hopefully give them comfort in an equally unfamiliar place. My goal is to facilitate a progressive space for thinking, writing, and reading. That means to be more of a tutor than I was at my community college, being more creative with my pedagogy, and practicing my ability to apply those techniques. On a personal note, I’d just like to be able to listen to all the stories that come through the center this semester and learn a lot about myself while listening.

– Clem Tsang, LAC Reading/Writing/Study Skills tutor
**SF State’s Signature Commitments Renamed**

In Spring 2015, Academic Senate voted to change the name of the Overlay requirements to SF State Studies. This name change was put into place to identify the requirements more clearly as signature commitments within the new baccalaureate degree requirements. Students starting SF State in Fall 2014 and beyond, are held to completing SF State Studies requirements in the areas of: American Racial and Ethnic Minorities (AERM), Environmental Sustainability (ES), Global Perspectives (GP), and Social Justice (SJ). Courses approved for the SF State Studies requirement can be found in all areas of the curriculum (general education, major, minor, and electives). Take a look at our new GE brochures which highlight the SF State Studies requirements at: [http://ueap.sfsu.edu/bacc-reqs/fall-2014-new-students](http://ueap.sfsu.edu/bacc-reqs/fall-2014-new-students).

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**Staff Spotlight**

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**Esquibel to serve as Director of General Education**

Dr. Catriona Rueda Esquibel, Associate Professor in Ethnic Studies, will serve as the new director of General Education in the Division of Undergraduate Education and Academic Planning. In this role, she will work closely with the Academic Senate, academic programs and faculty, and university-wide committees to lead the University’s new General Education (GE) program. Dr. Esquibel has served on GE committees both at SF State and at New Mexico State University, and she has taught extensively in GE courses. Dr. Esquibel will support the existing GE program through faculty outreach and development and student learning assessment.

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**Support for Writing Instruction**

Professor of Health Education Juliana van Olphen was appointed as the new Director of Writing Across the Curriculum/Writing in the Disciplines (WAC/WID) in the Division of Undergraduate Education and Academic Planning. In this role, she will be working closely with the Academic Senate, academic programs and faculty, and the University Committee for Written English Proficiency (CWEP) to ensure the quality and consistency of the Graduation Writing Assessment Requirement (GWAR). As assessment coordinator for Health Education, van Olphen has supported quality writing instruction in the discipline and maintains a strong commitment to faculty development and student learning assessment.

Lecturer Jennifer Swanson has been named Associate Director of WAC/WID. She is the Assessment/Placement Coordinator at the Learning Assistance Center (LAC), where she has worked for 10 years. In this new role, she will support GWAR faculty by coordinating tutoring resources for GWAR students.

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**Lori Beth Way named Associate Dean of Academic Planning**

Following a national search, Lori Beth Way was appointed as associate dean of academic planning in the Division of Undergraduate Education and Academic Planning.

Way comes to SF State most recently from Emerson College, where she served as the senior advisor for undergraduate education.

Prior to her work at Emerson, Way was a faculty member for 14 years in the Department of Political Science at California State University, Chico, where she exercised leadership in the Academic Senate and played an instrumental role in the design and implementation of Chico’s new General Education Program.

At SF State, Way will oversee assessment, program review and curriculum development while supporting general education and Writing Across the Curriculum/Writing in the Disciplines.