

**Implementation Guidelines for Students Following the Fall 2014 and Beyond
General Education and Graduation Requirements (S15-255)
Revised June 11, 2015**

1. Effective Fall 2015 Advanced Placement (AP), International Baccalaureate (IB), and College-Level Examination Program (CLEP) credit will be awarded based on when the student took the exam not when the student enters SF State. Charts summarizing exam credit for past academic years are available at <http://ueap.sfsu.edu/articulation/resources>
2. For the academic year 2014-2015, ENG 114 and 214 credit was suspended for students scoring a 4 or higher on IB English A1 (HL) or IB English A2 (HL). During this time, the Committee for Written English Proficiency studied the revised IB exams assessing them for alignment with ENG 214. Students scoring a 4 or higher on IB English A1 (HL) or IB English A2 (HL) were directed to petition for ENG 114 and 214 credit. For the academic year 2015-2016, students with a score of 4 or higher on the following IB exams will receive credit for completion of ENG 114 and 214:
IB Language A – Language and Literature (English language)
IB Language A – Literature (English language). Refer to:
[http://bulletin.sfsu.edu/admissions/ib_scores/International Baccalaureate Course Scores](http://bulletin.sfsu.edu/admissions/ib_scores/International_Baccalaureate_Course_Scores)
3. First-time freshmen with AP, IB, CLEP or other transfer credit are admitted as freshmen but are placed on the “transfer pattern” for the General Education (GE) requirements.
4. In transfer, Area E/LLD credit is given for courses approved as such at a system school and for basic military service. Admissions evaluators are not responsible for evaluating LLD courses beyond these guidelines. A transfer course equivalent to a course that is approved for LLD at SF State does not satisfy the LLD requirement unless it is approved for Area E at the transfer institution.
5. Admissions evaluators are not responsible for reviewing and identifying SF State Studies Requirements (previously Overlay Requirements). It is the expectation that these courses be completed at SF State. Hardship exceptions by GE petition may be considered for the use of transfer courses towards the SF State Studies Requirements (this is consistent with the Senate Policy #S15-255).
6. Students entering in 2014-2015 and 2015-2016 with verified Associate Degrees in Transfer (ADTs) who are pursuing similar majors, are exempt from the SF State Studies Requirements. If an ADT verified student changes to a non-similar major, the SF State Studies Requirements must then be met. The tables of sample advising roadmaps for ADT students are the most current and accessible lists of SF State majors that have been formally approved as ‘similar’ – these tables are available at <http://ueap.sfsu.edu/articulation/roadmaps>
7. The new baccalaureate degree policy provides that major programs may apply to have university-wide requirements fulfilled by completing the major. *Met in major* exceptions are submitted by the major department for approval by the Dean of Undergraduate Studies. The Bulletin indicates approved *met in major* courses in the Academic Program section under the major. Marker courses are identified for the purpose of programming the Degree Progress Report (DPR), and approved *met in major* requirements will show as satisfied on the DPR when a student passes the approved marker course(s). *Met in major* exceptions are applied to the DPR based on the approval date, and they do not apply retroactively for courses taken before approval was granted.
8. If a community college course is articulated with an SF State course as a course-to-course equivalent that is approved as a marker course for *met in major*, that course can be used to satisfy the approved *met in major* requirement. If a department approves a course substitution for a *met in major* course that is not articulated, a GE petition is required.

9. For Engineering majors, Critical Thinking is *met in major* by completing specified coursework, which is programmed into the DPR. Thus, Engineering transfer students may be admitted without having completed Critical Thinking.
10. If a student changes from a major approved for *met in major* without having completed the appropriate course(s), s/he must complete the missing GE requirements as indicated on the DPR (including former Engineering majors who are missing Critical Thinking).
11. Students beginning as first-time freshmen in Fall 2014 and after, must complete one course in C1: Arts, one course in C3: Humanities: Literature and either a course in C2: Humanities or an additional C1: Arts course.
12. Transfer students are held to 9 units minimum in Arts and Humanities, including 3 units in C1 and 3 units in C2 (which could include literature in transfer) plus 3 units in C1, C2, or C3. All community college articulation sheets identify C1 and C2 courses. In addition, for evaluation purposes, C1 courses should be drawn from the following disciplines: **Arts, Cinema, Dance, Music, Theater** and C2 courses should be drawn from: **Humanities, Literature, Philosophy, Languages Other than English**. As a general rule, evaluators should use these prefixes as a guide to deciding which non-system courses satisfy C1 and which satisfy C2. Courses not easily identifiable as C1 or C2 can be considered by GE petition.
13. A student who takes an ENG 214 equivalent that satisfies Critical Thinking (A3) will also satisfy Written Communication II (A4) at SF State. However, this student will need to make up the 3 units and will still be held to completing 39 total units in lower division GE. Courses used for A4 cannot also be used for C2.
14. Transfer students who are admitted based on coursework in the Golden 4 (Written Communication I, Oral Communication, Critical Thinking, and Quantitative Reasoning) that earned only 2 semester units are deemed to have met the GE area that the 2-unit course satisfied for the purposes of admission. Students will still need to have a minimum of 39 units of Area A-E coursework and 48 units total of GE. The DPR is not programmed to allow just 2 units to satisfy a requirement, so students will need to file a GE petition requesting to have the Golden 4 requirement met.
15. Students who have earned AA-T or AS-T degrees and are pursuing a similar B.A. degree at SF State are required to fulfill Complementary Studies as defined by the major department. Students should consult with a major advisor about how transfer units and/or SF State units can best be applied to this requirement in order to ensure degree completion within 60 units. This clarification, along with other ADT-related clarifications, can be found in a document entitled "SFSU ADT Implementation Guidelines" at https://sites7.sfsu.edu/ugs/articulation/star_information
16. Students who began their studies at SF State prior to Fall 2014 and who are readmitted with a minimum of 90 semester units, at least 30 of which were completed at SF State, will be placed on the pre-Fall 2014 GE program. Readmit students returning with fewer units will be held to the GE program, major, and baccalaureate requirements effective at the time of readmission. After reviewing their Degree Progress Report, these students should consult with the Undergraduate Advising Center about appropriate placement of prior coursework in the current GE if necessary.¹

¹ Readmit students who return with 90 units earned, at least 30 of which were taken at SF State who had rights to the 40 unit General Studies Program will be placed on that program by GE petition.